## **FULL TIME COURSES**

	HOSPITALITY COURSES			
COURSE TITLE	REQUIREMENTS			
Certificate in Front Office Operations	<ul> <li>KCSE Aggregate C-, English C- and Mathematics/Business Studies D or any other equivalent qualification, or:</li> <li>KUC graduates of short course; Reception/Front Desk Techniques and Hotel Information Systems courses, with KCSE Aggregate D+, may apply provided they passed with Distinction or Credit.</li> <li>KUC graduate of Reception/Front Desk Techniques course, with KCSE Aggregate D, are required to have done two short courses in the related field, may apply provided they passed with Distinction or Credit.</li> <li>KUC graduates with KCSE Aggregate D, are required to have done two short courses in the related field, and at least 2 years' work experience in the related field may apply provided they passed with Distinction or Credit.</li> </ul>			
Certificate in Food and Beverage Service & Sales	<ul> <li>KCSE Aggregate C-, English C- or any other equivalent qualification, or:</li> <li>KUC graduates of short courses: Banqueting Operations Techniques/Barista &amp; Bar Tending Techniques with KCSE Aggregate D+ may apply provided they passed with Distinction or Credit.</li> <li>KUC graduates of the above listed courses, with KCSE aggregate D are required to have done, two short courses in related field, may apply provided they passed with Distinction or Credit.</li> <li>KUC graduates with KCSE Aggregate D- are required to have done, two short course and at least 2 years' work experience in the related field may apply provided they passed with Distinction or Credit.</li> </ul>	1 Year		

## **SHORT COURSES**

Course Title	Requirements	Duration	Time	Fees in Kshs. (Kenyans)	Fees in USD (Non-Kenyans)
Kitchen Operations Techniques	KCSE/'O" Level	1 Month	7.30a.m - 3.30 p.m.	65.000.00	1360
Pastry & Bakery Techniques	KCSE/ 'O' Level	1 Month	7.30a.m - 3.30 p.m.	65,000.00	1360
Cake Making & Decorations	KCSE/ "O" Level	1 Month	7.30a.m - 3.30 p.m.	65,000.00	1360
Barista & Bar Tending Course	KCSE / 'O' Level	3 Months	8.30a.m - 10.30 a.m.	40,000.00	670
Banqueting & Events Techniques Course	KCSE/ 'O' Level	3 Months	8.30a.m - 10.30 a.m.	40,000.00	670
Front Desk Techniques	KCSE / 'O' Level	3 Months	8.30a.m - 10.30 a.m.	40,000.00	670
Travel Agency Techniques (Foundation)	KCSE/ 'O' Level	6 Months	8.30a.m - 10.30 a.m.	56,000.00	1,225

TO APPLY: Visit our website: www.utalii.ac.ke. Go to application and apply for a program of your choice as per your qualifications. Please attach scanned copies of your KCSE / O' Level Certificate, School Leaving Certificate and National Identity Card/Birth Certificate. NB: Application from candidates not meeting the specific academic requirements will not be acknowledged.

You should also provide reliable email and telephone contact.

1. Deposit a non-refundable application fee of Kshs.1,000/= (or US\$50-for non-Kenyans).

The payment details are indicated below:

Pay Bill Number: 222222 Account Number: KUCC2-Your name

NOTE: Every transaction will attract a charge of Kshs. 50 /- on top of the amount to be paid